

OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING

Thursday June 17, 2021

OPENING OF MEETING

ATTENDEES:

**Board President Jason Warner
Board Vice President/Secretary Sherry Chapin
Board Trustee Kelli Reavling-Cobb
Superintendent Heather Kronewetter
Fiscal Officer Johanna Gladman
Sponsor Sophie Speelman
The Public**

1) *WELCOME*

a) Board Agenda Amendments Approval-Agenda amendments include 2) Executive Session to discuss Superintendent Evaluation, 6) Superintendent Evaluation, 3) Executive Session to discuss imminent legal action with attorney 5d) Transfer of Funds
Motion: Warner Second: Reavling-Cobb
Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y

b) Board Agenda Approval

Motion: Warner Second: Chapin
Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y

c) Minutes Approval, Last Regular Meeting

Motion: Chapin Second: Reavling-Cobb
Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y

2) *EXECUTIVE SESSION TO DISCUSS SUPERINTENDENT EVALUATION AND SALARY*

REVIEW-Superintendent Heather Kronewetter, Fiscal Officer Johanna Gladman were invited to attend along with board members.

Enter Executive Session

Motion: Warner Second: Reavling-Cobb
Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y

Leave Executive Session

Motion: Warner Second: Chapin
Roll Call Vote Warner Y Chapin Y Reavling-Cobb

(Item 6 moved up) SUPERINTENDENT EVALUATION - Due to an excellent performance evaluation and zero pay increase due to COVID in 2020, a 4% increase was recommended starting July 1, 2021. Salary changes from \$144,795 to \$150,566.

Motion: Chapin Second: Reavling-Cobb
Roll Call Vote Warner Y Chapin Y Reavling-Cobb

3) EXECUTIVE SESSION TO DISCUSS IMMINENT LEGAL ACTION WITH ATTORNEY

Enter Executive Session –Jason Warner moved to enter executive session for the purpose of a conference with an attorney for the Governing Authority concerning disputes involving the public body that are the subject of imminent court action. In this Executive Session, I am inviting our Attorney Brian DeSantis as well as Superintendent Heather Kronewetter and Fiscal Officer Johanna Gladman

Motion: Warner Second: Reavling-Cobb
Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y

Leave Executive Session

Motion: Warner Second: Chapin
Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y

4) STANDING COMMITTEE REPORTS

a) Finance Committee

i) Monthly Bank Reconciliation & Reports- May 2021

Motion: Warner Second: Chapin
Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y

ii) Monthly Report of Credit Card Activity & Board Attestation-May 2021

Motion: Warner Second: Chapin
Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y

b) Curriculum and Accountability-Report-Kelli Reavling-Cobb told the board that the committee met Monday June 14, 2021. Superintendent Heather Kronewetter went over results of Professional Development for staff. A small group will continue working on Power Standards over the summer, and ELA will be ready for the new school year. There was another iteration of the internal tracking system. Members also discussed Superintendent Kronewetter's evaluation and commended her for her dedication and excellent work. The next committee meeting is August 9, 2021, at 5pm.

5) FINANCE RELATED ITEMS

a) FY2021 Permanent Appropriations Revision 4-Johanna Gladman told the board that there was not much change, \$900 less in the General Fund than the previous revision.

Motion: Warner Second: Chapin
Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y

b) FY2022 Temporary Appropriations- Johanna Gladman told the board that the appropriations cover July1-August15, 2021 for capital outlay and supplies for the upcoming school year. A 1.1 million dollar fund balance is carrying over.

Motion: Warner Second: Chapin
Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y

c) Capital Assets Disposal-Johanna Gladman told the board that several laptops and a MacBook were no longer usable. (laptops - #2592, 2605, 2606, 2611, 2612, 2613, 2622, 2624, 2632, 2673, and 2675; MacBook - #2601)

Motion: Warner Second: Reavling-Cobb
Roll Call Vote Warner Y Chapin Y Reavling-Cobb

- d) **Transfer of Funds-** Johanna Gladman told the board that a total of 6 cents was transferred from the General Fund to IDEA 6b for fiscal year 2020.
Motion: Warner Second: Chapin
Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y

7) **ADMINISTRATIVE ITEMS AND UPDATES**

- a) **Monthly Residency Verification Update-** Superintendent Heather Kronewetter told the board that all verification checks were valid.
- b) **School Improvement Plan Update-** Superintendent Heather Kronewetter told the board that the twice weekly Professional Development sessions were productive. Work continues on breaking down Power Standards, with ELA Standards being implemented in the upcoming school year, and Math Standards anticipated for the following school year. The four staff members working on Standards over the summer receive a stipend.
- c) **Summer 2021 Contract-** Superintendent Heather Kronewetter told the board that the contract is for students attending the summer program with CCDE.
Motion: Warner Second: Reavling-Cobb
Roll Call Vote Warner Y Chapin Abstained Reavling-Cobb Y
- d) **Resignation of HR/Payroll Director-** Superintendent Heather Kronewetter told the board that Director Melody McVey resigned June 4th, 2021.
- e) **Temporary HR/Payroll Contract-** Superintendent Heather Kronewetter told the board that the contract is needed until another HR/Payroll Director is hired. Cost for the contract with CCDE is \$150/week until August 31, 2021.
Motion: Warner Second: Chapin
Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y
- f) **Rent Agreement-** Superintendent Heather Kronewetter told the board that the Lease Agreement is the same amount \$239,115, and discounted to \$234,332.70 if paid by August 16th.
Motion: Warner Second: Reavling-Cobb
Roll Call Vote Warner Y Chapin Abstained Reavling-Cobb Y
- g) **Support Services Contract-** Superintendent Heather Kronewetter told the board that the contract with CCDE is for the Model Program to serve students. Cost is \$88,608, discounted to \$86,835.84 if paid by July 31, 2021.
Motion: Warner Second: Chapin
Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y
- h) **META Agreement-** Superintendent Heather Kronewetter told the board that the contract is based on FTE (Full-Time Enrollment) and costs \$9605.85.
Motion: Warner Second: Reavling-Cobb
Roll Call Vote Warner Y Chapin Abstained Reavling-Cobb Y
- i) **Notification of Changes in Staff Titles-** Superintendent Heather Kronewetter told the board that the changes are due to staff promotions. Natalie Felty (Team Leader) is now principal. Eric Wilson is now Director of Special Education. Superintendent Kronewetter noted their hard work, and board members expressed congratulations.
- j) **Notice of RFPs (due dates)-Mid July-** Superintendent Heather Kronewetter told the board that she made RFPs for the following:
i) **Technology**
ii) **Related Services**

- k) **Extended Learning Plan Update-** Superintendent Heather Kronewetter told the board that the final contract for Wellness Funds used to support students started June 7.
- 8) **SPONSOR ISSUES AND UPDATES-**Sponsor Sophia Speelman told the board only July 1st there will be a compliance visit where two schools will be chosen and random EMIS uploads will be checked. Upcoming events include Auditor Training and Dyslexia Training.
- 9) **PUBLIC COMMENT PERIOD-**No requests to speak
- 10) **CLOSING**

a) **Next meeting:** Due to member schedules the Board of Trustees will reconvene on Thursday July 22, 2021 at 6:00pm.

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y

b) **Adjournment-** It is recommended that the Board of Trustees adjourn.

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y

Board Member Signatures upon Minutes Approval

Jason Warner JASON WARNER gms

Sherry Chapin _____

Kelli Reavling-Cobb Kelli REAVLING-Cobb gms

Scott Duffy Scott Duffy gms

Eric Frank _____