

OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING

Wednesday April 27, 2021

OPENING OF MEETING

ATTENDEES:

Board President Jason Warner
Board Vice President/Secretary Sherry Chapin
Board Trustee Kelli Reavling-Cobb
Board Trustee Scott Duffy
Board Trustee Eric Frank
Superintendent Heather Kronewetter
Fiscal Officer Johanna Gladman
Sponsor Sophie Speelman

1) *WELCOME*

a) Board Agenda Amendments –Jason Warner submitted the following amendments to the agenda. 4)e Board Policies –Rescission of Chapters 1-6, 4)f Board Policies -Adoption of Chapters 1-9, 4)g Board Policy Resolution, 4)h FBI/BCI Affidavit, , 6)a Sponsor Contract Extension, 6)b Enrollment and Fiscal Resolution. Sherry Chapin submitted the following amendment 5) Teacher Appreciation Week Resolution.

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y

b) Board Agenda Approval-

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y

c) Minutes Approval, Last Regular Meeting

Motion: Chapin Second: Cobb

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y Frank Y

2) *STANDING COMMITTEE REPORTS*

a) Finance Committee

i) Monthly Bank Reconciliation & Reports- March 2021- Jason Warner recommended that the board approve the March Bank Reconciliation & Reports.

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y Frank Y

ii) Monthly Report of Credit Card Activity & Board Attestation-March 2021

Motion: Warner Second: Cobb

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y Frank Y

b) Curriculum and Accountability-No report, next meeting is May 17, 5pm.

3) *FINANCE RELATED ITEMS*

a) College Credit Plus Update-Fiscal Officer Johanna Gladman told the board all families paid what was owed. The Ohio Department of Education still owes OCS for the overpayment taken from the school.

- b) PPP Loan Update- Fiscal Officer Johanna Gladman told the board that the entire \$208,000 loan was forgiven.
- c) FY 20 Audit Update- Fiscal Officer Johanna Gladman told the board there were no issues with the school's audit, therefore the post audit conference was waived. Gladman was commended for her good work.

4) ADMINISTRATION ITEMS AND UPDATES

- a) Monthly Residency Verification Update-Superintendent Heather Kronewetter told the board there were no issues, and residency information is current.
- b) School Improvement Plan Update- Superintendent Heather Kronewetter told the board that Professional Development continues in line with Teacher Clarity. Work continues on deconstructing Power Standards for the upcoming Internal Tracking System. One third of ELA standards have been completed. ELA standards will be ready by next school year. More time will be needed to complete match standards.
- c) Extended Learning Plan Update- Superintendent Heather Kronewetter told the board that OCS will be working with CCDE to provide supports for students over the summer, similar to supports provided during pandemic lockdowns.
- d) Graduation Update- Superintendent Heather Kronewetter told the board that the graduation ceremony will be in person May 29th, 11am. Each student has a limited number of guests and there will be social distancing due to COVID concerns. Kronewetter noted this is the largest graduating class to date, with 18 out of 33 students OCS/OCS graduates.
- e) Board Policies- Rescission -Jason Warner told the board of a need to rescind Chapters 1-6 approved in March 2021, in order to approve policies that are better tailored for the uniqueness of the school.
Motion: Warner Second: Chapin
Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y Frank Y

- f) Board Policies-Adoption of Chapters 1-9

Chapter 1 – Board of Trustees

1.00	Mission Statement	1.10	Appointment of Fiscal Officer
1.01	Educational Philosophy, Goals, and Objectives	1.12	Evaluation of Fiscal Officer
1.02	School and Board of Trustees Legal Status	1.14	Committees
1.03	Formulation, Amendment, Dissemination, and Update of Policies	1.15	Board of Trustees Meetings
1.04	Membership and Election of Board of Trustees	1.16	Public Participation in Board of Trustees Meetings
1.05	Major Functions of Board of Trustees	1.17	Board of Trustees Conferences, Conventions and Workshops
1.06	Authority and Functions of Board Members	1.18	Board of Trustees - Staff Communications
1.07	Board Member Conflict of Interest	1.19	Work Stoppages
1.08	Compensation of Board of Trustees Members	1.20	Social Media
1.09	Officers of the Board of Trustees		

Chapter 2 – Administrative Organization Personnel

2.00	Appointment of Head Administrator	2.04	Evaluation of Administrators
2.02	Evaluation of the Head Administrator	2.05	Administrative Vacations
2.03	Employment of Principals and Other Administrators		

Chapter 3 – Classified Personnel

3.00	Equal Employment Opportunity	3.09	Alcohol and Drug-Free Schools
3.01	Verification of Employment Eligibility	3.10	Alcohol and Drug Abuse Testing Policy for Personnel performance Safety-Sensitive Duties
3.02	Criminal Records Check	3.11	Report of New Hires
3.03	Physical Examination and Tuberculin Screening	3.12	Staff Gifts
3.04	Family and Medical Leave Act	3.13	Staff Computer, E-Mail, Network, and Internet Use
3.05	Staff Conduct	3.14	Assault Leave
3.06	Staff Participation in Political Activities and Levy Campaigns	3.15	Employee Medical Information
3.07	Professional Staff Development	3.16	Jury Duty
3.08	Democratic - Ethical Principles	3.17	Intellectual Property

Chapter 4 – Instructional Personnel

4.02	Student Teacher Policy	4.05	Tutoring School Students for Profit
4.03	Teacher Evaluation Policy	4.06	Working Remotely

Chapter 5 – Classified Personnel

5.02	Evaluation of Support Staff	5.03	Support Staff Hours and Overtime
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Chapter 6 – Pupil Personnel

6.00	Compulsory School Attendance	6.25	Anti-Gang Policy
6.01	Early Entrance to Kindergarten	6.26	Dangerous Weapons in the Schools, Bomb Threats, and Violent Conduct
6.02	Residence Verification and Review	6.28	Interrogations and Searches
6.03	Admission Policy	6.29	Student Health and Safety
6.05	Homeless Students	6.30	Immunization
6.06	Married and Pregnant Students	6.33	Use of Tobacco
6.07	Student Absences and Excuses	6.35	Asthma Medication and Epinephrine Auto Injectors
6.08	Habitual Truancy Intervention and Strategies	6.36	Emergency Medical Authorization
6.09	Student Attendance Accounting - Missing Children	6.37	Suspected Child Abuse or Neglect
6.10	Student Dismissal Precautions and Tardiness	6.38	Fire and Tornado Warning Drills
6.11	Withdrawal from School	6.42	Prohibition from Extra-Curricular Activities

6.14	Graduation - Diploma Requirements	6.43	Corporal Punishment
6.15	Student Records	6.45	Restraint and Seclusion
6.17	Student Discipline	6.46	School and Nonschool-Sponsored Expression
6.18	Code of Student Conduct	6.47	Student Email, Internet, and Computer Use
6.19	Student Academic Honesty Policy	6.48	Students with Food Allergies
6.21	Drug and Alcohol Abuse (Drug-Free Schools) and Anabolic Steroids	6.49	Diabetes Care
6.22	Counterfeit or Look-Alike Drugs	6.51	Procurement and Administration of Naloxone
6.23	Hazing	6.52	Electronic Communication Devices

Chapter 7 Instructional Program

7.00	Equal Educational Opportunity	7.20	Student Organizations
7.04	Promotion, Placement and Retention	7.21	Field Trips
7.05	Remediation-Intervention Program for Reading Skills	7.22	Facilities
7.06	Diagnostic Assessments	7.23	Selection of Textbooks, Electronic Textbooks, and Supplementary Materials
7.07	Special Accommodations for Student Assessments	7.27	College Credit Plus Policy
7.08	Achievement Testing Policies	7.30	Screenings, Surveys, Physical Examinations, and Instructional Materials
7.13	Special Education Program	7.32	Credit Flexibility
7.15	Teaching About Religion	7.34	High School Physical Education Requirement Waiver
7.16	Academic Prevention-Intervention Services and Students At Risk for Not Qualifying for a High School Diploma	7.35	Advanced Standing Program
7.17	Extracurricular Activities	7.36	Career Advising
7.19	Interscholastic Athletics		

Chapter 8 – Fiscal Management

8.00	Budget Planning and Appropriations Measure	8.19	Adoption of Pickup STRS Ohio Head Administrator and Administrators
8.06	Capital Asset Policy	8.20	Adoption of Pickup – SERS Fiscal Officer/Treasurer
8.07	Purchasing Policy and Procedures	8.21	Adoption of Pickup – STRS Ohio Teachers
8.08A	Professional Development - Travel Expense Reimbursement Policy	8.22	Fundraising Activities and Projects
8.08B	Travel Reimbursement for Home Instruction	8.23	Internal Controls
8.11	Credit Card Policy	8.24	Cost Principles – Spending of Federal Funds
8.12	Time and Effort Reporting	8.25	Procurement – Federal Grants-Funds
8.14	Board-Supplied Amenities and De Minimis Gifts	8.26	Procurement Procedures – Federal Grants
8.15	Full-Time Equivalent ('FTE') True-Up Policy	8.27	Grant Funds

Chapter 9 - Miscellaneous

9.01	Parental Involvement in Education	9.19	Section 504, ADA, Title VI Grievance Procedure
9.02	School Visitors	9.21	Report of Serious Violations
9.04	Gifts, Grants and Donations	9.23	HIV-AIDS
9.05	Emergency Closings	9.24	Records Retention and Disposal Schedule
9.06	Personal Information Systems	9.25	School Volunteers
9.07	Public Records	9.26	Emergency Management Plan
9.08	Title IX Grievance Procedure - Employee and Student	9.29	Harassment, Intimidation, and Bullying
9.09	Harassment and Violence	9.30	No Idling Policy
9.10	Student Complaints of Sexual Harassment	9.31	Health and Safety in School Buildings
9.11	Employee Complaints of Sexual Harassment	9.32	Application of Pesticides
9.12	Racial, Ethnic, National Origin Harassment & Discrimination Policy - Employees	9.33	Family and Civic Engagement Team
9.13	Racial, Ethnic, National Origin Harassment & Discrimination Policy - Students	9.34	Control of Bed Bugs
9.14	Smoke Free Schools	9.35	Use of Unmanned Aerial Vehicles (Drones)
9.16	Copyright Law	9.37	Child Find
9.17	Bloodborne Pathogens	9.40	Crowdfunding
9.18	Observances / Patriotic Exercises	9.42	Face Coverings ("Masks")
9.19	Section 504, ADA, Title VI Grievance Procedure	9.43	Recording of Academic Instruction and Other Services

Motion: Warner Second: Chapin
 Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y Frank Y

g) Board Policy Resolution
 Motion: Warner Second: Cobb
 Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y Frank Y

h) FBI/BCI Affidavit
 Motion: Warner Second: Chapin
 Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y Frank Y

5) **TEACHER APPRECIATION WEEK RESOLUTION**-Sherry Chapin told the board the resolution is to recognize the ongoing work of OCS teachers in serving the unique student population.
 Motion: Chapin Second: Frank
 Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y Frank Y

6) **SPONSOR ISSUES AND UPDATES**-Sophia Speelman commended OCS for work in updating policies. The Spring Site visit on April 26th was a great visit, with staff and students saying they feel respected and loved. Speelman noted OCS has a team-oriented environment.

a) Sponsor Contract Extension and Resolution-Sophia Speelman told the board the extension is offered due to effects the school endured from COVID. The contract extension is for June 2023, with the renewal process starting Fall 2022.
 Motion: Warner Second: Chapin
 Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y Frank Y

b) Enrollment and Fiscal Reviews Resolution-Sophia Speelman told the board that part of the Sponsor Evaluation is that the Sponsor must hear fiscal enrollment summaries. This is taken care

of with the fiscal reports given during monthly board meetings, or via phone call if a meeting does not occur in a given month.

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y Frank Y

7) **PUBLIC COMMENT PERIOD**-No requests to speak

8) **CLOSING**

a) **Next meeting:** It is recommended that the Board of Trustees reconvene on Wednesday May 26, 2021 at 6:00pm.

b) **Adjournment-** It is recommended that the Board of Trustees adjourn.

Motion: Frank Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y Frank Y

Board Member Signatures upon Minutes Approval

Jason Warner

JASON WARNER gms

Sherry Chapin

SHERRY CHAPIN gms

Kelli Reavling-Cobb

KELLI REAVLING-COBB gms

Scott Duffy

SCOTT DUFFY gms

Eric Frank

ERIC FRANK gms