

**Oakstone Community School  
Finance Committee**

**Committee Minutes  
4 December 2019**

**Attendees:** Jason Warner, OCS Board Chair and Finance Committee Chair  
Sherry Chapin, OCS Board Vice Chair and Finance Committee Member  
Johanna Gladman, OCS Fiscal Officer  
Heather Kronewetter, OCS Superintendent

**The Committee Convened at 5:30pm with all members of the committee present.**

**Agenda:** Chair Warner presented the agenda for approval. Motion by Warner to amended, adding the following:

- VII. Capital Asset Disposal
- VIII. Retroactive Approval of Interest Payment
- IX. Approve to Contract
- X. Adjournment

second by Chapin, Agenda Amended. Chapin moved to approve the agenda, as amended; second by Kronewetter, **Agenda Approved.**

**Minutes:** Chair Warner presented the minutes from the previous meeting on October 23, 2019.  
**Minutes Approved Without Objection.**

**Bank Reconciliation:** Fiscal Officer Gladman presented the Monthly Bank Reconciliation and Report for October 2019. Questions were asked by members of the committee and Fiscal Officer Gladman responded.

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**Capital Asset Disposal:** Fiscal Officer Gladman presented the committee with several capital assets for disposal by the board which are no longer serviceable, including two desktop computers, one laptop computer, and one iPad. Questions were asked by members of the committee and Fiscal Officer Gladman responded.

**Retroactive Approval of Interest Payment:** Fiscal Officer Gladman presented the committee with a request to approve a payment of interest for a late payment in the amount of 10 cents for

the September 15, 2019 payroll. Questions were asked by members of the committee and Fiscal Officer Gladman responded.

**Approval to Contract:** Fiscal Officer Gladman presented the committee with a request to contract with a vendor to calculate net pension liability and other post-employment benefits liability for both SERS and STRS for the GAAP financial statements for the FY ending June 30, 2019 at a cost of up-to \$1,000. Questions were asked by members of the committee and Fiscal Officer Gladman responded.

There was a discussion among the members of the committee regarding grant writing and if OCS has considered contracting out for the service.

With no other business to come before the committee, the **Committee Adjourned at 5:55pm.**

Approved ES  
Submitted  
1/29/20  
