

OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING

Tuesday August 6, 2019

OPENING OF MEETING

ATTENDEES:

**Board President Jason Warner
Board Vice President/Secretary Sherry Chapin
Board Trustee Jere Corven
Board Trustee Thad Boggs
Superintendent Heather Kronewetter
Fiscal Officer Johanna Gladman
Sponsor Sophia Speelman
Brian DeSantis
Erik Wilson**

- 1) **WELCOME**
 - a) **Board Agenda Approval**
Motion: Corven X Second: Chapin X Boggs X Warner X
 - b) **Minutes Approval, Last Regular Meeting**
Motion: Chapin X Second: Boggs X Corven X Warner X
- 2) **ANNUAL PUBLIC RECORDS, OPEN MEETING & ETHICS TRAINING**-Legal counsel Brian DeSantis conducted annual training of all board members present in accordance with the ORC.
- 3) **ANNUAL ETHICS PAPERWORK**-All board members present submitted required annual ethics paperwork.
- 4) **OFFICER ELECTIONS**-Thad Boggs presided over officer elections.
 - a) **President**-Jason Warner (nominated by Sherry Chapin)
Motion: Boggs X Second: Chapin X Corven X Warner Abstention
 - b) **Vice President**-Sherry Chapin (nominated by Jere Corven)
Motion: Boggs X Second: Corven X Chapin X Warner X
 - c) **Secretary**- Sherry Chapin (nominated by Jere Corven)
Motion: Boggs X Second: Corven X Chapin X Warner X
- 5) **REQUIRED COMMITTEE ASSIGNMENTS**-Jason Warner joins Sherry Chapin on the Finance Committee. Sherry Chapin joins Jere Corven on the Curriculum and Accountability Committee. Jason Warner and Thad Boggs continue on the Legal Committee

(FINANCE COMMITTEE DID NOT MEET, BUSINESS HANDLED IN REGULAR MEETING)
- 6) **MONTHLY BANK AND RECONCILIATION & REPORTS-JUNE 2019**-Jason Warner recommended approval of the reports for June. Fiscal Officer Johanna Gladman gave a brief overview to the satisfaction of the board members present.
Motion: Warner X Second: Chapin X Boggs X Corven X
- 7) **MONTHLY BANK AND RECONCILIATION & REPORTS-JULY 2019**- Jason Warner recommended approval of the reports for July. Fiscal Officer Johanna Gladman gave a brief overview to the satisfaction of the board members present.
Motion: Warner X Second: Boggs X Chapin X Corven X

8) MONTHLY REPORT OF CREDIT CARD ACTIVITY AND BOARD ATTESTATION-JUNE 2019

Motion: Warner X Second: Chapin X Boggs X Corven X

9) MONTHLY REPORT OF CREDIT CARD ACTIVITY AND BOARD ATTESTATION-JULY 2019

Motion: Warner X Second: Boggs X Chapin X Corven X

10) CAPITAL ASSET DISPOSAL-Fiscal Officer Johanna Gladman told the board that the tracked assets included 10 lost, old iPads. Because of the insurance deductible, there would be no financial benefit to filing a claim or police report. Superintendent Heather Kronewetter noted that parents had been contacted just in case the iPads had been brought home, but to no avail. Kronewetter said the school has re-vamped procedures for use, including new devices being assigned with students names instead of being shared, and they are no longer allowed in the cafeteria.

Motion: Warner X Second: Chapin X Boggs X Corven X

11) STANDING COMMITTEE REPORTS

- a) Curriculum and Accountability-Report-Jere Corven told the board that the committee met July 17th. The SIP and CCIP are in alignment with goals to increase English and Math scores 5% over the 2019 baseline. Superintendent Heather Kronewetter noted all students will have Chromebooks and headsets to use along with Google Classroom applications. The next meeting is September 4th, 4pm.

12) FY20 PERMANENT APPROPRIATIONS BUDGET- Jason Warner recommended approval of the FY20 appropriations budget. Fiscal Officer Johanna Gladman gave a brief overview to the satisfaction of the board members present.

Motion: Warner X Second: Chapin X Boggs X Corven X

13) ADMINISTRATION ITEMS AND UPDATES

- a) School Improvement Plan Update-Superintendent Heather Kronewetter told the board the SIP is due to the sponsor by August 15. It contains goals, action steps and professional development to help students by articulating standards better. The SIP will be phased out and CCIP will take over. She again noted the CCIP is aligned with the SIP.

- b) Monthly Residency Verification Update-Reviewed by the board. Sample students verified.

- c) Placement Contract for Students

Motion: Warner X Second: Boggs X Corven-abstention Chapin-abstention

- d) Per Credit Contract for Students-Kronewetter told the board this applies to students that attend for a portion of the school day.

Motion: Warner X Second: Chapin X Boggs X Corven X

- e) Technology Contract- Kronewetter told the board the RFP resulted in 1 bid from the previous provider. It's a 2-year contract

Motion: Warner X Second: Boggs X Chapin X Corven X

- f) Revised Lease Agreement-Updated- Kronewetter told the board the lease was amended to 1 year due to the Lessor needing more time and discussion. Amounts are the same as per-year costs in the previously approved agreement.

Motion: Warner X Second: Chapin X Boggs X Corven X

- g) Related Services Contract-Updated- Kronewetter told the board the RFP resulted in 2 bids, but only one provider was trained in behavior management.

Motion: Warner X Second: Boggs X Corven-abstention Chapin-abstention

h) Updated Parent/Student Handbook- Kronewetter told the board the handbook has been restructured be more user friendly and align with board and school policies.
Motion: Warner X Second: Corven X Boggs X Chapin X

i) Updated Staff Handbook
Motion: Warner X Second: Corven X Boggs X Chapin X

j) Discussion on Continued Use of Mastery Connect- Kronewetter told the board that Mastery Connect has not proven to be accessible for special needs students and their teachers. Instead OCS will be using Google Classroom, which is more usable to provide information and accountability to the sponsor.

k) Emergency Management Plan (3 Year Update)- Kronewetter told the board that the template for the plan had changed. It is not a public record since it details how OCS keeps students safe.
Motion: Warner X Second: Boggs X Chapin X Corven X

l) Policy Updates-Jason Warner moved to approve all 4 policies.
Motion: Warner X Second: Boggs X Chapin X Corven X

- 1) Ohio Means Jobs Readiness Seal Policy
- 2) OCS Qualified Educators Policy
- 3) OCS Parents Right to Know Policy
- 4) OCS Parent Notification Regarding Your Student's Teacher Policy

14) **SPONSOR ISSUES AND UPDATES**-Sponsor Sophia Speelman told the board there is a workshop on August 28th. Opening Assurances were conducted on August 5th and went well. Superintendent Kronewetter noted there are 40 new students.

15) **PUBLIC COMMENT PERIOD**-No requests to speak

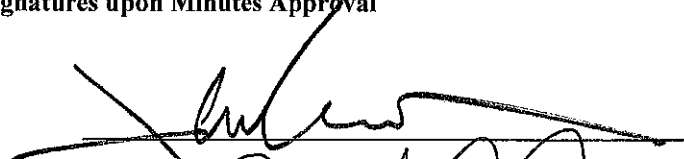
16) **CLOSING**

a) **Next meeting:** It is recommended that the Board of Trustees reconvene on Wednesday 25, 2019 at 6:00pm.

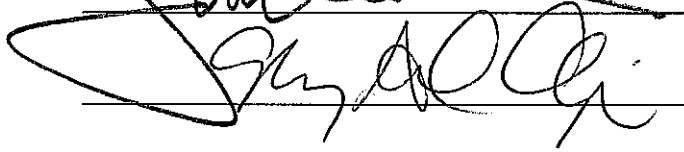
b) **Adjournment-** It is recommended that the Board of Trustees adjourn.
Motion: Warner X Second: Chapin X Boggs X Corven X

Board Member Signatures upon Minutes Approval

Jason Warner

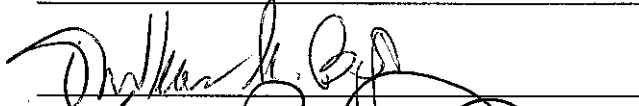
Handwritten signature of Jason Warner in black ink, written over a horizontal line.

Sherry Chapin

Handwritten signature of Sherry Chapin in black ink, written over a horizontal line.

Jere Corven

Thad Boggs

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Kelli Reavling-Cobb

Handwritten signature of Kelli Reavling-Cobb in black ink, written over a horizontal line.