

**OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING**

**Wednesday September 26, 2018**

**OPENING OF MEETING**

**ATTENDEES:**

**Board President Jason Warner  
Board Vice President/Secretary Sherry Chapin  
Board Trustee Thad Boggs  
Board Trustee Kelli Reavling-Cobb  
Board Trustee David Lambert  
Superintendent Heather Kronewetter  
Fiscal Officer Johanna Gladman  
Sponsor Carrie Trusley  
The Public**

**1) WELCOME**

- a) Board Agenda Approval**-Jason Warner recommended the agenda be approved with the following amendments- Item 6 a) Student Contract (retroactive to first day) b) Student Contract (new) c) Handling of Student Contracts

Motion: Warner X Second: Lambert X Boggs X Reavling-Cobb X Chapin X

- b) Minutes Approval, Last Regular Meeting-**

Motion: Chapin X Second: Lambert X Boggs X Reavling-Cobb X Warner X

**2) STANDING COMMITTEE REPORTS**

- a) Finance Committee**

- i) Monthly Bank Reconciliation & Reports- August 2018-** Kelli Reavling-Cobb recommended that the board approve the August Monthly Bank Reconciliation & Reports.

Motion: Reavling-Cobb X Second: Lambert X Boggs X Chapin X Warner X

- b) Curriculum and Accountability-Report-**Dave Lambert noted a recommended salary increase for the superintendent of 1.5% from their August 14th meeting and told the board the committee also met 9/5. Discussion continues regarding the Superintendent Evaluation for the coming year. The direction of the evaluation is to move away from a responsive nature and toward projective criteria, making it as meaningful and measurable as possible. Performance is evaluated against the CAP, and the rubric is viewed as it applies to different categories, including daily operations, and board and sponsor relationships.

- 3) BOARD MEMBER RECRUITMENT**-Jason Warner told the board that there are currently 2 parents on a reserve list. The current vacancy is for a non-parent board member per the agreement with the school's sponsor.

- 4) LETTER FROM BOARD TO SPONSOR REGARDING 5-YEAR FORECAST**-Kelli Reavling-Cobb deferred to Johanna Gladman for explanation. Gladman told the board the 5-year forecast in May had been rejected because it specifically had to say the school has no debt. Also, there were two numbers that didn't match. Gladman made the corrections and resubmitted however ODE still wanted "stronger assumptions." Another rejection came regarding the state auditor's ongoing concern of projected deficits. Gladman noted the deficits are an accounting (on paper) issue rather than an imminent problem. The letter states that OCS is a unique community school and can't raise taxes. OCS funding is limited by the state, which grows by less than 1% per year. OCS controls expenses where we can. The school uses the forecast to see what we need to do in the future to continue operating. Gladman finished by stating OCS has been here since 2004 and we'll be here in the future.

Motion: Reavling-Cobb X Second: Chapin X Boggs X Lambert X Warner X

- 5) **FY 2019 PERMANENT APPROPRIATIONS BUDGET-REVISION 2-** Kelli Reavling-Cobb deferred to Johanna Gladman for explanation. Gladman told the board that a drop in enrollment led to changes in Purchased Services and other activities. New projected cash balance is up from approximately \$398,000 to \$475,00.

Motion: Reavling-Cobb X Second: Lambert X Boggs X Chapin X Warner X

6) **STUDENT CONTRACTS**

- a) Student Contract-Sherry Chapin told the board that the student contract is retroactive to the beginning of the year. The student will be exiting in January when they age out.

Motion: Chapin X Second: Warner X Boggs X Reavling-Cobb X Lambert X

- b) Student Contract-Sherry Chapin told the board that the student contract is for a new student who enrolled after August 20<sup>th</sup> and was placed out based on their IEP.

Motion: Chapin X Second: Reavling-Cobb X Boggs X Warner X Lambert X

- c) Handling of Student Contracts-Sherry Chapin told the board Johanna Gladman suggested the Curriculum and Accountability Committee instead of Finance Committee may better handle student contracts. After discussion, board members agreed it would be best to have the superintendent present the contracts directly to the board instead of going through committee.

- 7) **REVIEW OF LOCAL REPORT CARD AND SPECIAL EDUCATION RATING-**Superintendent Heather Kronewetter told the board that the overall grade went up to a "D" showing improvement, with the Graduation and Prepared for Success ratings remaining at F. Kronewetter again strongly emphasized, as she does on a regular basis, that these grades are not an accurate reflection of the work done by OCS. Kronewetter also told the board that OCS again received the highest rating -"Meets Expectations"-on the Special Ed. Report. She noted that OCS exceeded Special Ed. State targets in Math by 3X and Reading by 2.5X.

- 8) **UPDATE ON EXECUTIVE LEADERSHIP MEETING WITH SPONSOR-**Jason Warner noted to the board that in September there was concern regarding OCS' future. School leadership needed to get a sense of the continuing relationship with the sponsor. The sponsor gave new instructions and rubric for the renewal process prior to the executive leadership meeting, which is based 40% on OCS Academics, 30% on OCS Financials and 30% OCS Organizational/Operational functions. Both Warner and Superintendent Heather Kronewetter said the meeting was very positive and that requirements were much clearer and fair. Sponsor Carrie Trusley also stated that the meeting was positive and the good relationship and communication is appreciated.

- 9) **SPONSORSHIP RENEWAL APPLICATION-**Superintendent Heather Kronewetter told the board that data in the application needed to support how OCS is meeting our goal. State Report Card measures where OCS is making progress are highlighted, as well as the consistency in the Special Ed. Report and a decrease in students scoring in limited and basic testing ranges.

Motion: Chapin X Second: Boggs X Reavling-Cobb X Warner X Lambert X

10) **POLICY REVISIONS**

- a) Admissions Procedures (Update)- Kronewetter told the board this identifies whom OCS is able to serve.

Motion: Chapin X Second: Boggs X Reavling-Cobb X Warner X Lambert X

- b) Address Verification (New) Kronewetter told the board due to House Bill 21 there are changes to when and how student residency is verified.

Motion: Chapin X Second: Boggs X Reavling-Cobb X Warner X Lambert X

- c) Attendance, Absence and Truancy (Updated) Kronewetter told the board due to House Bill 21 first notice is given at 72 hours of non-attendance instead of 105 hours.

Motion: Chapin X Second: Boggs X Reavling-Cobb X Warner X Lambert X

d) Parental Notification Regarding Automatic Withdraw of Student (Updated) Kronewetter told the board this is a form sent to parents when a student is being withdrawn.

Motion: Chapin X Second: Boggs X Reavling-Cobb X Warner X Lambert X

e) Academic Prevention and Intervention (Re-Approval) Kronewetter told the board that this policy is adopted annually to make sure procedures and protocols are effective and current.

Motion: Chapin X Second: Lambert X Boggs X Reavling-Cobb X Warner X

**11) POLICY REVIEW-HEALTH AND SAFETY PROCEDURES-** Kronewetter told the board that the list of current policies includes the School Safety Plan and ongoing procedures i.e. fire inspection.

Motion: Chapin X Second: Boggs X Reavling-Cobb X Warner X Lambert X

**12) ADMINISTRATION ITEMS AND UPDATES-** Kronewetter told the board all items had been covered in the agenda.

**13) SPONSOR ISSUES AND UPDATES-**Sponsor Carrie Trusley told the board they looked at the renewal process versus annual review for schools. She stated the ESC has preliminary results of the sponsor review done by ODE, and the ESC is appealing a lot. Trusley said there is a lot of rubric language changes-proactive versus reactive, and the school would see those changes as well.

**14) PUBLIC COMMENT PERIOD-**No requests to speak.

**15) CLOSING**

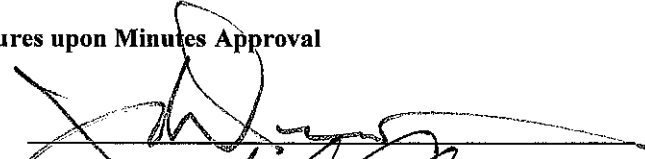
a) **Next meeting:** It is recommended that the Board of Trustees reconvene on Wednesday October 24, 2018 at 6:00pm.

b) **Adjournment-** It is recommended that the Board of Trustees adjourn.

Motion: Chapin X Second: Boggs X Reavling-Cobb X Warner X Lambert X

**Board Member Signatures upon Minutes Approval**

**Jason Warner**

A handwritten signature in black ink, appearing to read "Jason Warner", written over a horizontal line.

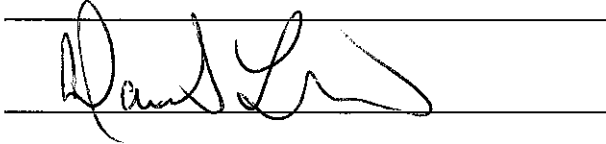
**Sherry Chapin**

A handwritten signature in black ink, appearing to read "Sherry Chapin", written over a horizontal line.

**Jere Corven**

---

**David Lambert**

A handwritten signature in black ink, appearing to read "David Lambert", written over a horizontal line.

**Thad Boggs**

---

**Kelli Reavling-Cobb**

---