

OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING

Wednesday June 27, 2018

OPENING OF MEETING

ATTENDEES:

**Board President Dave Huelsman
Superintendent Heather Kronewetter
Board Secretary Sherry Chapin
Board Member Thad Boggs
Board Member Kelli Reavling-Cobb
Board Member David Lambert
Sponsor Carrie Trusley**

1) WELCOME

a) Board Agenda Approval

Motion: Boggs X Second: Lambert X Huelsman X Chapin X

b) Minutes Approval, Last Regular Meeting

Motion: Chapin X Second: Lambert X Huelsman X Boggs X

(Kelli-Reavling Cobb arrives)

2) STANDING COMMITTEE REPORTS

a) Finance Committee

- i) Monthly Bank Reconciliation & Reports- May 2018- Sherry Chapin recommended that the board approve the May Monthly Bank Reconciliation & Reports, noting there were no unusual expenses and the end of month balance was \$602,354.24.**

Motion: Chapin X Second: Lambert X Huelsman X Boggs X Reavling-Cobb X

- b) Curriculum and Accountability-Report-Dave Lambert told the board that the committee did not meet due to scheduling conflicts and member travel. A committee meeting is scheduled for July 9, 2018.**

3) FISCAL OFFICER EVALUATION- Sherry Chapin told the board that the Finance Committee had completed Fiscal Officer Johanna Gladman's evaluation, and she continues to perform her job in an exemplary way. Chapin recommended that the board approve the Evaluation.

Motion: Chapin X Second: Boggs X Huelsman X Lambert X Reavling-Cobb X

4) FISCAL OFFICER COMPENSATION ADJUSTMENT-Due to Fiscal Officer Johanna Gladman's ongoing exemplary job performance, Sherry Chapin recommended that the board approve a 3.5% compensation adjustment

Motion: Chapin X Second: Boggs X Huelsman X Lambert X Reavling-Cobb X

5) TECHNOLOGY CONTRACT EXTENSION- Sherry Chapin deferred to Superintendent Heather Kronewetter. Kronewetter told the board that the RFP (Request for Proposal) process needed more time. Dave Lambert also noted that there would need to be a transition period once a suitable provider was found.

Motion: Chapin X Second: Boggs X Huelsman X Lambert X Reavling-Cobb X

6) HR CONTRACT EXTENSION- Sherry Chapin deferred to Superintendent Heather Kronewetter. Kronewetter told the board that the extension is needed as OCS still looking to hire for a permanent position.

Outsourcing may also be a possibility discussed in the future.

Motion: Chapin X Second: Boggs X Huelsman X Lambert X Reavling-Cobb X

- 7) **SCHOOL CALENDAR REVISION**- Dave Lambert deferred to Superintendent Heather Kronewetter. Kronewetter told the board that the previous calendar had not included professional development days during the 4th Quarter and the change still exceeds ODE requirements.
Motion: Lambert X Second: Chapin X Huelsman X Boggs X Reavling-Cobb X
- 8) **STUDENT HANDBOOK UPDATE**- Dave Lambert deferred to Superintendent Heather Kronewetter. Kronewetter told the board that the update included CAP notification at enrollment and that there is student testing for proficiency mandated by the state.
Motion: Lambert X Second: Chapin X Huelsman X Boggs X Reavling-Cobb X
- 9) **CTE MIDDLE SCHOOL WAIVER RESOLUTION**- Dave Lambert deferred to Superintendent Heather Kronewetter. Kronewetter told the board that the resolution is part of ORC compliance and a technical issue with ODE. The resolution states that OCS will not provide career-technical education for students enrolled in 7th and 8th grades.
Motion: Lambert X Second: Boggs X Huelsman X Chapin X Reavling-Cobb X
- 10) **BOARD ANNUAL MEETING AND TRAINING ANNOUNCEMENT**-President Dave Huelsman told the board that due to board member absences in June the Annual Meeting is deferred to August. He noted the Annual Meeting combines the administrative tasks of electing officers and committee members as well as Annual Ethics Training and reviewing Sunshine Law for open meetings and public records.

11) **ADMINISTRATION ITEMS AND UPDATES**

- a) Testing Results- Superintendent Heather Kronewetter told the board that Ohio State Test scores improved from 2017 to 2018 in many areas, with focus on Limited and Basic Ranges. Percentages instead of numbers of students were used since the small number tested skews the comparisons. Hard copies summarizing results showed improvements in scores for the following subjects and grades.

ELA Grades 5th (40% to 69%), 8th (44% to 57%) and ELA I (53% to 88%) and ELA II (43%-46%)

MATH Grades 3rd (40% to 60%), 5th (30% to 46%), Alg 1 (18% to 19%) and Geo. (18% to 27%)

SCIENCE-5th (40% to 69%), 8th (63% to 88%), Bio (73% to 86%)

SOCIAL STUDIES-Am Hist (50%-76%)

When asked for reasons for improvements, Kronewetter answered that there are different factors, including more professional development for teachers, checks and balances with administration and teaching teams, making sure curriculum covers material from exams before exams are given, more emphasis on needed remediation, and preparing students on how to take tests on an electronic platform. Board president Dave Huelsman noted that Kronewetter and OCS began the process for increasing student success 2 years ago and we are now seeing some of the fruit.

- b) School Safety Plan- Reviewed by the Board-Superintendent Heather Kronewetter told the board that the School Safety Plan included changes to general team duties, removal of cameras and bullhorns due to cameras already being provided in the building lease and the efficacy of the intercom and phone apps over a bullhorn. Safety drills include theoretical, sheltering in place, rapid evacuation and then one more additional drill depending on what's needed. External Reviews with the Fire, Police and EMT Departments are every 3 years, with the next review scheduled for 2019.

- b) Student Enrollment- Superintendent Heather Kronewetter told the board that 10 new students enrolled, with 9 of the 10 enrolling as OCS/OCS

12) SPONSOR ISSUES AND UPDATES-Sponsor Carrie Trusley told the board that the ESC wants to spend more to support schools with professional development, even beyond resources offered at the ESC, i.e. the OCALI conference for OCS staff. Trusley also told the board that the ESC is working on streamlining the information that is sent to lessen the amount but still make sure everyone gets the information they need. The ESC is seeking more stakeholders' input and is open to different ways of hearing from different people. She also noted September 26th is a Community Schools Sponsor workshop.

13) PUBLIC COMMENT PERIOD-No requests to speak

14) CLOSING

- a) **Next meeting:** Sherry Chapin motioned that the July and August meetings be combined on Wednesday, August 8th, 2018, in part so that the board meets before the opening of the 2018/19 School Year.

Motion: Chapin X Second: Lambert X Huelsman X Boggs X Reavling-Cobb X

- b) **Adjournment-** It is recommended that the Board of Trustees adjourn.

Motion: Chapin X Second: Reavling-Cobb X Huelsman X Boggs X Lambert X

Board Member Signatures upon Minutes Approval

Jason Warner

Sherry Chapin

Sherry Al Chapin

Jere Corven

David Lambert

David Lambert

Thad Boggs

Kelli Reavling-Cobb

Kelli Reavling-Cobb