

**OAKSTONE COMMUNITY SCHOOL BOARD of TRUSTEES MEETING**

**Wednesday May 23, 2018**

**OPENING OF MEETING**

**ATTENDEES:**

**Board President Dave Huelsman  
Board Vice President Jason Warner  
Superintendent Heather Kronewetter  
Fiscal Officer Johanna Gladman  
Board Secretary Sherry Chapin  
Board Member Jere Corven  
Board Member Kelli Reavling-Cobb  
Board Member David Lambert  
Sponsor Carrie Trusley  
The Public**

**1) *WELCOME***

**a) Board Agenda Approval**

Motion: Warner X Second: Corven X Huelsman X Chapin X Lambert X

**b) Minutes Approval, Last Regular Meeting**

Motion: Chapin X Second: Lambert X Huelsman X Corven X

**2) *STANDING COMMITTEE REPORTS***

**a) Finance Committee**

- i) Monthly Bank Reconciliation & Reports- April 2018- Jason Warner recommended that the board approve the April Monthly Bank Reconciliation & Reports.**

Motion: Warner X Second: Corven X Huelsman X Chapin X Lambert X

(Kelli Reavling-Cobb arrived)

- b) Curriculum and Accountability-Report-Dave Lambert told the board that the Curriculum and Accountability met on May 10<sup>th</sup> to continue discussion and work on Mastery Connect. Mastery Connect is an online resource to track student progress and mastery of Common Core State Standards to inform teaching practice. Implementing Mastery Connect will give more tactical measurement of student progress and performance in respect to curriculum. Navigating the efforts and challenges to implement the pilot will continue during the summer.**

- 3) *FY 18 PERMANENT APPROPRIATIONS REVISION #3*-Jason Warner deferred to Fiscal Officer Johanna Gladman. Gladman told the board that the revisions were needed to have the most accurate and up to date information for the required 5 Year Forecast. She said the revisions resulted in a small increase of \$334.95, for a projected June 30<sup>th</sup> cash balance of \$400, 632.69.**

Motion: Warner X Second: Corven X Huelsman X Chapin X Lambert X Reavling-Cobb X

- 4) *5 YEAR FORECAST*- Jason Warner deferred to Fiscal Officer Johanna Gladman. Gladman told the board that changes made last year expanded assumptions categories yet still lacked a Special Ed. Category. After review and suggestions, the May 2018 forecast template now includes 3 previous years of actual activity and additional categories of Purchased Services including a Special Ed. category. (An excerpt from the OCS May 2018 Forecast for FYs 18-22 is on the following page.)**

FY 18-Forecasted revenues are based on current enrolled students (FTE 268.72) and other projected income including donations, refunds, interest, Medicaid in Schools reimbursements, and federal grants; Forecasted expenditures are based on appropriations for current year.

FY 19-Foundation revenues forecasted based on biennium budget funding with FTE of 259.09 students (full FTE for all current returning students less reductions due to age outs, 8 additional students) including per student funding of \$6,020 (opportunity grant); \$320 per K-3 student (K-3 literacy); \$200 (facilities); no increase in special education funding over FY 18; Casino revenue at \$13,800; other income \$1,000; Federal grants include IDEA VI-B allocations and Medicaid in Schools reimbursements; donations of \$3,000; and interest income of \$8,000. Expenditures fore-casted based on: full salaries for current staff/replacements and two additional classroom aides plus new HR/payroll staff person; increases for staff approximately 1-5%; fringe benefits at 29% of salaries; increases in purchased services based on FY 18 appropriations with expected changes depending on service type and if negotiable/controllable; Decreases in Supplies & materials and capital outlay due to larger purchases in FY 18.

FY 20- Foundation revenues forecasted based on 1% increase in all categories and FTE of 265 students (replace all graduates/withdrawals/age outs from FY 19; plus an additional 6 students) including per student funding of \$6,080 (opportunity grant); \$323 per K-3 student (K-3 literacy); \$202 (facilities); 1% increase in each special education category over FY 19; Casino revenue at \$14,000; other income \$1,000; Federal grants include IDEA VI-B allocations and Medicaid in Schools reimbursements; donations of \$3,000; and interest income of \$6,000. Expenditures fore-casted based on salary increases of approximately 1%; fringe benefits at 29% of salaries; increases in purchased services based on FY 19 appropriations with expected changes depending on service type and if negotiable/controllable; Supplies & materials and capital outlay at slight increase from FY 19.

FY 21- Foundation revenues forecasted based on \$10 opportunity grant increase and FTE of 265 students (replace all graduates/withdrawals/age outs) including per student funding of \$6,090 (opportunity grant); \$323 per K-3 student (K-3 literacy); \$202 (facilities); no increase in each special education category over FY 20; Casino revenue at \$14,000; other income \$1,000; Federal grants include IDEA VI-B allocations and Medicaid in Schools reimbursements; donations of \$3,000; and interest income of \$3,000. Expenditures forecasted based on salary increases of approximately 1%; fringe benefits at 29% of salaries; increases in purchased services based on FY 20 with expected changes depending on service type and if negotiable/controllable; Supplies & materials and capital outlay at increase of 16.7% from FY 20.

FY 22- Foundation revenues forecasted based on \$10 opportunity grant increase and FTE of 270 students (replace all graduates/withdrawals/age outs plus additional 5 students) including per student funding of \$6,100 (opportunity grant); \$323 per K-3 student (K-3 literacy); \$202 (facilities); no increase in each special education category over FY 21; Casino revenue at \$14,500; other income \$1,000; Federal grants include IDEA VI-B allocations and Medicaid in Schools reimbursements; donations of \$3,000; and interest income of \$1,500 (based on declining fund balance). Expenditures forecasted based on salary increases of approximately 2%; fringe benefits at 29% of salaries; increases in purchased services based on FY 20 with expected changes depending on service type and if negotiable/controllable; Supplies & materials and capital outlay at same level as FY 19.

\*FY 19 includes the addition of a new elementary class. Gladman noted we make decisions as we go, so OCS remains fiscally sound.

Motion: Warner X Second: Corven X Huelsman X Chapin X Lambert X Reavling-Cobb X

5) **FY 19 TEMPORARY APPROPRIATIONS**- Jason Warner deferred to Fiscal Officer Johanna Gladman. Gladman told the board that she would miss the June meeting, so the FY Temporary Appropriations are being presented ahead of time so everything is in place for expenses July 1-August 15<sup>th</sup>. Appropriations cover purchased services (summer services, rent, model program services, etc.), salaries and fringe benefits, and supplies/capital outlay. ODE funding in July and August totaling \$1.28 million in foundation funding.

Motion: Warner X Second: Lambert X Huelsman X Chapin X Corven X Reavling-Cobb X

6) **MODEL PROGRAM SUPPORT SERVICES CONTRACT**- Superintendent Heather Kronewetter told the board that there is a 5% cost increase but details of the contract remain the same.

Motion: Warner X Second: Corven X Huelsman X Lambert X Reavling-Cobb X Chapin-X

7) **SUMMER CONTRACT**- Superintendent Heather Kronewetter told the board that there is an increase in students participating, namely older students taking advantage of more flexible scheduling and internships. This made the summer program more effective in serving students with transitions plans. Cost per student varies from \$1900 to \$2600, based on the level of support needed -1-1, 2-1 or 4-1 ratio of student-staff.

Motion: Warner X Second: Corven X Huelsman X Lambert X Reavling-Cobb X Chapin-Abstained

8) **LEASE AGREEMENT**- Superintendent Heather Kronewetter told the board that Wheeler and Company completed the market analysis report so that OCS can negotiate a fair rate. The report recommends a rate of \$18-\$21 per square foot based on current market rates. Kronewetter noted the current lease rate is \$14.11/square foot, with additional services and supplies included, such as cleaning services and supplies. Additional carpet cleaning services had especially been needed due to soiling of carpet. Also, summer pothole repair at the entrance to the parking lot will be completed.

Motion: Warner X Second: Lambert X Huelsman X Chapin X Corven X Reavling-Cobb X

9) **ADMINISTRATION ITEMS AND UPDATES**

a) Staffing for next year- Superintendent Heather Kronewetter told the board that there hasn't been a lot of turnover, however 4 staff members are leaving due to moving out of town and away from the OCS district. 3 out of the 4 are intervention specialists that she plans to replace. She also noted that they are searching for a p-t Payroll/HR staff member.

b) Graduates- Superintendent Heather Kronewetter told the board that full-time enrollment changed due to some students aging out and some referred back to district. There are 15 students graduating including one with a Presidential Scholarship, one graduate will attend to George Washington University and one graduate will attend Wittenberg College. Other students are taking advantage of the Directions vocational program. Kronewetter noted that any student staying to partake of the College Credit Plus Program must have CC+ included in their IEP. She also noted that the new elementary classroom of 4<sup>th</sup> and 5<sup>th</sup> graders would be expanded out from 5 students to 8 due to the students' need for lesser support.

c) Technology RFP- Superintendent Heather Kronewetter told the board that the Technology RFP would go out by the end of the week to make sure that OCS pays market rate and gets market rate services.

10) **SPONSOR ISSUES AND UPDATES**

a) OCS Annual Review-Sponsor Carrie Trusley told the board that OCS continues to be on top of meeting required deadlines. She noted that a change in Epicenter submission procedures is designed to help clean up records and if a "rejection" is given after an attempt, administration should simply re-submit and it will not count against the record of submissions. Trusley also told the board that the Annual Review went well. The lowest rating OCS received was 3 ("fair") out of 5 on two of 6 sections. She noted a 3 rating in Technical Assistance, Monitoring and Intervention because of the Corrective Action Plan (CAP). OCS has met requirements on goal progression. Trusley also said OCS is to continue incorporating all that it is doing into the accountability spreadsheets to show everything being done to increase performance.

**11) PUBLIC COMMENT PERIOD-**Dixie Gebert-Mrs. Gebert expressed strong concern about recent rumors that OCS would close in 6 months to a year because of the failing State Report Card. She noted that her own son had graduated from OCS. Gebert emphasized that she wants the school to continue for the benefit and help of others, and she wanted to know a plan of action.

Sponsor Carrie Trusley responded by saying while it is ultimately not her place to make any promises, she is an advocate and it is not in their plans to sever relationship with Oakstone. Board President David Huelsman asked Sponsor Trusley if there had been discussion at the ESC of closing Oakstone. Trusley responded "No." Board President Huelsman then asked if Trusley anticipated discussion. Trusley responded "No." Sponsor Trusley also said that ESC understands the unique population of the schools they serve, seeks to tell the stories of the good things happening at OCS, and measurement on the Report Card is not everything.

Board member Dave Lambert stated that the Curriculum and Accountability Committee has spent hours and hours with the latest report of data, and members continue to seek to augment the State Report Card in way that reflects the great things that are happening.

Superintendent Heather Kronewetter expressed concerns she did not have enough time to implement Mastery Connect in a way that would make enough of a positive impact before renewal in February. Kronewetter also told of the frustration of not having "apples to apples" comparisons given the uniqueness of OCS students and their high levels of need for support. Kronewetter stated that families need information about what they should do. She called for greater advocacy, thinking outside the box and more leadership from the board.

Board President Huelsman stated that he could not support lobbying that amounts to saying that our students are incapable of achieving academically and need lower standards and, when questioned, responded that previous lobbying did say that OCS shouldn't be subject to the state grade card. Kronewetter denied the idea that seeking work with legislation or ODE means the lowering of standards, or that OCS shouldn't have accountability. However, she wants something that would consider the needs and some of the limitations of the OCS student population.

Fiscal Officer Johanna Gladman noted that while the law states OCS, as a school that serves special needs, can't be closed for academic reasons, the code also states a sponsor can withdraw or choose not to renew sponsorship.

Both Superintendent Kronewetter and Gladman called for new approaches and a long-term solution to get beyond the cycle and pressure of 1 or 2-year contract renewals.

#### **CLOSING**

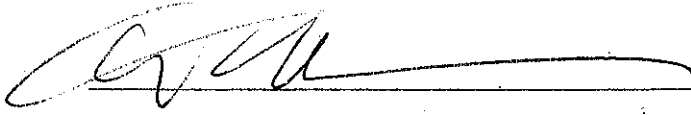
a) **Next meeting:** It is recommended that the Board of Trustees reconvene on Wednesday June 27th, 2018 at 6:00pm.

b) **Adjournment-** It is recommended that the Board of Trustees adjourn.

Motion: Corven X Second: Warner X Huelsman X Lambert X Reavling-Cobb X Corven X

**Board Member Signatures upon Minutes Approval**

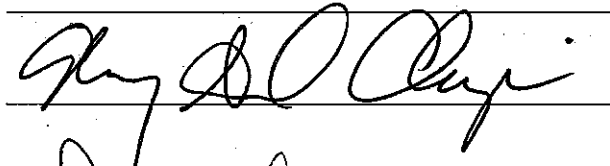
**Dave Huelsman**



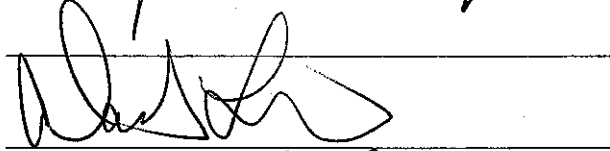
**Jason Warner**

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**Sherry Chapin**



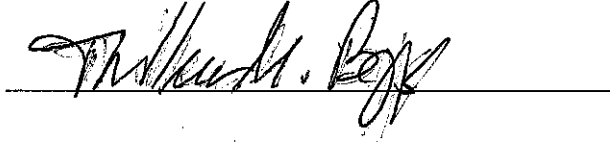
**Jere Corven**



**David Lambert**

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**Thad Boggs**



**Kelli Reavling-Cobb**

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