

OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING

Wednesday April 25, 2018

OPENING OF MEETING

ATTENDEES:

**Board President Dave Huelsman
Board Vice President Jason Warner
Superintendent Heather Kronewetter
Fiscal Officer Johanna Gladman
Board Secretary Sherry Chapin
Board Member Jere Corven
Board Member Thad Boggs
Board Member Kelli Reavling-Cobb
Board Member David Lambert**

1) WELCOME

- a) Board Agenda Approval**-Jason Warner moved that the agenda be approved with the following amendments: the addition of Item #3 "Rescind Board Contracts Policy", and the items after #3 is added would be re-numbered accordingly.

Motion: Warner X Second: Corven X Huelsman X Chapin X Reavling-Cobb X Lambert X

- b) Minutes Approval, Last Regular Meeting**

Motion: Chapin X Second: Lambert X Huelsman X Corven X Reavling-Cobb X Warner X

2) STANDING COMMITTEE REPORTS

- a) Finance Committee**

- i) Monthly Bank Reconciliation & Reports- March 2018-** Jason Warner recommended that the board approve the March Monthly Bank Reconciliation & Reports.

Motion: Warner X Second: Lambert X Huelsman X Corven X Reavling-Cobb X Chapin

- b) Curriculum and Accountability-Report-Dave Lambert** told the board that David Huelsman and Superintendent Heather Kronewetter presented the extensive Academic Accountability report to the sponsor on April 11. The committee met on April 23rd to discuss the presentation and mastery Connect. Kronewetter noted the sponsor appreciated the effort in the report, however it is "back to the drawing board" for finding an acceptable way to show the desired "movement", or improvement. She said the committee would present a proof of concept to the sponsor first then move ahead before putting extensive time and effort into another report. Lambert said the report still gave important insights for OCS and student families, and the work goes on to find quantifiable metrics to use for sponsor reporting. Regarding Mastery Connect, Lambert told the board the committee discussed ongoing student challenges and methods for implementation.
(Boggs Arrived)

- 3) RESCIND FTE BASED CONTRACTS POLICY**-Jason Warner told the board that the policy would be replaced by a new policy, and it would put the board in a better position to adopt the Sponsor Contract Amendment.

Motion: Warner X Second: Corven X Huelsman X Boggs X Reavling-Cobb X Chapin Lambert X

- 4) **SPONSOR CONTRACT AMENDMENT**-David Huelsman told the board that there had been back and forth over the amendment due to compliance concerns in case of questions from the auditor. OCS will speak with it's own attorney, but Huelsman noted the best answer for kids at this time would be to keep the sponsor happy.
Motion: Warner X Second: Corven X Huelsman X Boggs X Reavling-Cobb X Chapin Lambert X
- 5) **SPONSOR MANDATED POLICIES**
- a) FTE Based Payments Reimbursement Policy-Heather Kronewetter confirmed that a replacement passed in December.
Motion: Warner X Second: Corven X Huelsman X Boggs X Reavling-Cobb X Chapin Lambert X
- b) Admission Policy-Jason Warner told the board that the policy replaces the Admission Procedures and OCS Waitlist Policy.
Motion: Warner X Second: Corven X Huelsman X Boggs X Reavling-Cobb X Chapin Lambert X
- c) Advanced Placement Program Policy-David Huelsman told the board the policy is in response to federal law requiring states to incentivize schools to give AP to students.
Motion: Warner X Second: Reavling-Cobb X Huelsman X Boggs X Corven X Chapin Lambert X
- d) Core Curriculum Requirements Policy-Jason Warner told the board that this replaces the rescinded Core Curriculum Parental notification Policy.
Motion: Warner X Second: Chapin X Huelsman X Boggs X Reavling-Cobb X Corven Lambert X
- e) CPR and AED Student Instruction and Staff Training Policy-David Huelsman told the board that the Governing Authority has the discretion to keep AEDs in the building, but the space OCS leases already has them. Superintendent Heather Kronewetter noted that they have staff trained in CPR and the Heimlich maneuver, and because over 50% of OCS students have IEPs they do not also have to be trained.
Motion: Warner X Second: Reavling-Cobb X Huelsman X Boggs X Corven X Chapin Lambert X
- f) Food Services Policy-heather Kronewetter told the board this policy replaces the rescinded the OCS Wellness Policy. Statute changed to include nutritional mechanisms. She again noted OCS staff is trained on how to respond to choking, including the Heimlich maneuver.
Motion: Warner X Second: Chapin X Huelsman X Boggs X Reavling-Cobb X Corven Lambert X
- g) Fundraising Activities and Projects Policy-Jason Warner told the board this is a new policy dictated by statute that OCS will not permit illegal raffles.
Motion: Warner X Second: Boggs X Huelsman X Corven X Reavling-Cobb X Chapin X Lambert X
- h) Reporting Licensed Employee Misconduct Policy-Heather Kronewetter told the board that this is a new policy addressing issues previously handled in the Employee Handbook.
Motion: Warner X Second: Chapin X Huelsman X Boggs X Reavling-Cobb X Corven Lambert X
- i) Standards for the Ethical Use of Tests Policy-Jason Warner told the board this policy is a replacement policy and covers security provisions for statewide assessments.
Motion: Warner X Second: Chapin X Huelsman X Boggs X Reavling-Cobb X Corven Lambert X
- 6) **META SOLUTIONS CONTRACT FOR FY 19**-Jason Warner told the board that there were no significant changes in the contract, except for total cost which is based on the total number of students.
Motion: Warner X Second: Boggs X Huelsman X Corven X Reavling-Cobb X Chapin X Lambert X
- 7) **UPDATED STUDENT CONTRACT FOR PLACEMENT SERVICES**-Heather Kronewetter told the board that the student has a reduced schedule based on their IEP.
Motion: Warner X Second: Chapin X Huelsman X Boggs X Reavling-Cobb X Chapin Lambert X

- 8) **APPROVAL OF DAY OFF DUE TO ADMINISTRATIVE ERROR**-Heather Kronewetter told the board that teachers are responsible for tracking and reporting their paid personal day use. An error occurred when OCS did not record a reported used paid personal day. The teacher referred to the erroneous OCS record instead of their own records, resulting in pay for a personal day they did not have available. Kronewetter had informed the teacher that she did not have the authority to approve the additional paid day and it would have to go before the board.

Motion: Warner-No Second: Boggs-No Huelsman X Chapin X Reavling-Cobb X Corven X Lambert X

9) **AFFIDAVIT FOR CRIMINAL BACKGROUND CHECKS**

Motion: Warner X Second: Chapin X Huelsman X Boggs X Reavling-Cobb X Chapin Lambert X

10) **ADMINISTRATION ITEMS AND UPDATES-**

- a) **HR Contract Update**-Heather Kronewetter told the board the EMIS coordinator would no longer also handle payroll duties due to recent errors and challenges. Kronewetter is hoping to hire a 25 hour per week HR /payroll person, and the fulltime EMIS position would include front desk duties.
- b) **Spring Site Visit**-Heather Kronewetter told the board the Spring Site Visit was prior to the Curriculum and Accountability meeting. The site visit went very, very well.
- c) **Alternate Assessments Results**- Heather Kronewetter told the board that the direct results comparisons from last year to this year show OCS is moving in the right direction. She noted that part of the CAP (Corrective Action Plan) is to decrease the number of students that fall in the basic and limited categories. Kronewetter also told the board that ACT test scores showed a range of 12-33, with four students choosing to take the ACT even though they're alternately assessed. She noted a few students received perfect scores in the reading portion of the ACT.
- d) **Technology Contract Update**- Heather Kronewetter told the board that the RFP (Request for Proposal) is in the bid process, and that Jason Warner has agreed to handle the bidding.

11) **SPONSOR ISSUES AND UPDATES**-Sponsor not present

12) **PUBLIC COMMENT PERIOD**-No requests to speak

13) **CLOSING**

- a) **Next meeting**: It is recommended that the Board of Trustees reconvene on Wednesday May 23rd, 2018 at 6:00pm.

- b) **Adjournment**- It is recommended that the Board of Trustees adjourn.

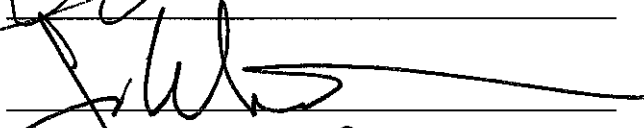
Motion: Corven X Second: Chapin X Huelsman X Boggs X Reavling-Cobb X Warner X Lambert X

Board Member Signatures upon Minutes Approval

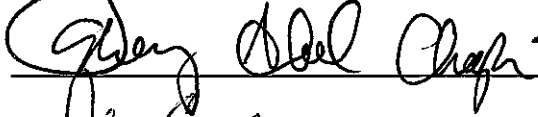
Dave Huelsman



Jason Warner



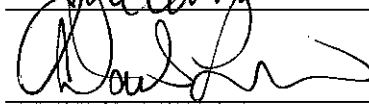
Sherry Chapin



Jere Corven



David Lambert



Thad Boggs

Kelli Reavling-Cobb
