

**OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING**

**Wednesday August 9, 2017**

**OPENING OF MEETING**

**ATTENDEES:**

**Board President Dave Huelsman  
Board Vice President Jason Warner  
Superintendent Heather Kronewetter  
Fiscal Officer Johanna Gladman  
Board Secretary Sherry Chapin  
Board Member Jere Corven  
Board Member David Lambert  
Sponsor Carrie Trusley**

- 1) **WELCOME** (Vice President Jason Warner Presiding in absence of President David Huelsman. Thad Boggs not present due to the joyous birth of his twin daughters.)
  - a) **Board Agenda Approval**  
Motion: Chapin X Second: Lambert X Warner X Corven X
  - b) **Minutes Approval, Last Regular Meeting**  
Motion: Chapin X Second: Lambert X Warner X Corven X
- 2) **STANDING COMMITTEE REPORTS**
  - a) **Finance Committee**
    - i) **Monthly Bank Reconciliation & Reports- June 2017-** Jason Warner recommended that the board approve the June Monthly Bank Reconciliation & Reports. He noted OCS finished the Fiscal Year approximately \$600,000 in the black.  
Motion: Warner X Second: Chapin X Lambert X Corven X
    - ii) **Monthly Bank Reconciliation & Reports- July 2017-** Jason Warner recommended that the board approve the July Monthly Bank Reconciliation & Reports. He noted OCS' total bank balance of just over \$853,000.  
Motion: Warner X Second: Corven X Lambert X Chapin X
  - b) **Curriculum and Accountability-Report-**David Lambert told the board that the Curriculum and Accountability met July 12<sup>th</sup> and wrapped up the Superintendent Evaluation and Salary discussion. The evaluation and salary adjustment would be discussed and considered by the board later in the meeting.
- 3) **FY 18 PERMANENT APPROPRIATIONS-**Jason Warner told the board that the Permanent Appropriations were based on FTE (Full time Enrollment) of 274 (an increase over previous FTE) with Superintendent Kronewetter anticipating more interviews. The appropriations include \$7.9 million in foundation funding, as well as casino revenue, reimbursement for the FY 15 Medicaid in Schools program, and FY 18 Medicaid in Schools program interim billing  
Motion: Warner X Second: Chapin X Lambert X Corven X
- 4) **PLACEMENT CONTRACT-**Jason Warner told the board the Placement Contract is \$5,812,150.  
Motion: Warner X Second: Lambert X Chapin-abstention Corven-abstention

- 5) **PER CREDIT CONTRACT**-Jason Warner told the board the per credit contract is paid one semester at a time, primarily for Vocational Programming and Art. OCS is doing our own General Ed classes.  
Motion: Warner X Second: Corven X Lambert X Chapin X
- 6) **RELATED SERVICES CONTRACT**-Jason Warner told the board that cost increased for Psych Services from \$150 to \$159/hour. Superintendent Heather Kronewetter noted the contract is open for competitive bidding and only 1 bidder responded and fits all the criteria to serve the needs of OCS students, including Therapy Crisis Intervention (TCI) Training. She noted there is a possibility to separate services Speech, OT and Psych Services in the future to bid them all separately.  
Motion: Warner X Second: Lambert X Corven X Chapin X
- 7) **CAPITAL ASSET DISPOSAL**-Jason Warner deferred to Johanna Gladman. Gladman told the Board that the broken Promethean (asset #2556) had already been replaced during fiscal year 2017.  
Motion: Warner X Second: Corven X Lambert X Chapin X
- 8) **AFFADAVIT FOR CRIMINAL BACKGROUND CHECKS**-Jason Warner deferred to Superintendent Heather Kronewetter. Kronewetter noted that a background check for 1 teacher was still pending.  
Motion: Warner X Second: Chapin X Lambert X Corven X
- 9) **TRUANCY POLICY**-David Lambert told the board that the policy is updated in the handbook and is in response to statute change and deferred to Superintendent Heather Kronewetter. Kronewetter told the board that 105 hours of unexcused absences are considered an automatic withdrawal but now students are reported at an earlier rate. There is also an intervention plan place for students. Kronewetter emphasized this is not a huge issue for OCS since students and their families choose to enroll at OCS.  
Motion: Lambert X Second: Corven X Warner X Chapin X
- 10) **SUPERINTENDENT EVALUATION-DISCUSSION**-David Lambert opened discussion and invited Superintendent Heather Kronewetter to speak. Kronewetter told the board that after 2 years in, there is so much more she wants to do to continue moving the school in the right direction. Kronewetter shared her vision to continue to use programming and technology to help teachers help students. She noted progress includes the addition of an 8<sup>th</sup> classroom. Board member Jere Corven commented that OCS is healthy and growing and encouraged Kronewetter to continue moving forward.
- 11) **SUPERINTENDENT PERFORMANCE SALARY ADJUSTMENT**-David Lambert told the board that the adjustment reflects a 2.09% increase, which is in line with the rest of the staff.  
Motion: Lambert X Second: Warner X Corven X Chapin X
- 12) **SUPERINTENDENT CONTRACT REVISION**-David Lambert told the board that Superintendent contract revisions include a maximum amount of vacation Days that will carry over, no mobile phone reimbursement (Superintendent Heather Kronewetter waived the reimbursement), and 2 personal days in lieu of the Veteran's Day and Columbus Day holidays. The contract runs through June 30, 2019.  
Motion: Lambert X Second: Warner X Corven X Chapin X
- 13) **ACCEPTANCE OF SICK LEAVE FROM PRIOR EMPLOYER**- David Lambert deferred to Superintendent Heather Kronewetter. Kronewetter told the board that the new 12month employee comes from a non-public employer. The 40 days of sick leave would be accepted by OCS, noting that all OCS sick leave must be used first. There is no payout of sick leave if the employee quits.  
Motion: Lambert X Second: Chapin X Corven X Warner X

- 14) VACATION TIME FOR NEW EMPLOYEE-** David Lambert deferred to Superintendent Heather Kronewetter. Kronewetter told the board that the new 12month employee would be granted 4 weeks annually if approved. This is due to the employee's experience level.  
Motion: Lambert X Second: Corven X Chapin X Warner X

**(President David Huelsman arrives)**

**15) EMPLOYEE HANDBOOK UPDATES-**

Motion: Lambert X Second: Corven X Chapin X Warner X Huelsman

- 16) PARENT/STUDENT HANDBOOK UPDATES-**David Lambert told the board the updates included the new Truancy Policy that includes discipline, suspension and expulsion.

Motion: Lambert X Second: Chapin X Corven X Warner X Huelsman

**17) ADMINISTRATION ITEMS AND UPDATES-**

a) **Website-**Superintendent Kronewetter told the board that the new OCS website launches on Monday August 14<sup>th</sup>. It is oakstonecs.org. Quarterly updates are anticipated as well as updates required by the ODE to be posted.

b) **New Logo-** Superintendent Kronewetter told the board that the she felt with the new website, OCS could use a fresh look. Kronewetter shared samples of different possible new logos.

- 18) SPONSOR ISSUES AND UPDATES-**Sponsor Carrie Trusley introduced herself. She replaces former Sponsor Dave Mancini. Trusley told the board that at the recent Opening Assurances Meeting everything is ship shape and in order.

**19) PUBLIC COMMENT PERIOD-**No public in attendance

**20) CLOSING**

a) **Next meeting:** It is recommended that the Board of Trustees reconvene on Wednesday September 27th, 2017 at 6:00pm.

b) **Adjournment-** It is recommended that the Board of Trustees adjourn.  
Motion: Chapin X Second: Corven X Lambert X Warner X Huelsman

**Board Member Signatures upon Minutes Approval**

**Dave Huelsman**

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**Jason Warner**

*Jason Warner*

**Sherry Chapin**

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**Jere Corven**

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**David Lambert**

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*David Lambert*

**Thad Boggs**

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